

HSBC Overseas Scholarship 2017/18

Application Guidelines and Criteria

I Allocation of scholarships

- Scholarship(s) is/are to be awarded to full-time undergraduate student(s) of invited universities in Hong Kong to study at a listed overseas university (see **Attachment A**) for **either one semester or one academic year**.
- The maximum amount to be awarded under the Scholarship for 2017/18 for all confirmed scholars is **HKD1,200,000**, with a maximum amount of HKD300,000 per scholarship. There is no pre-set number of scholarship awards for each university.
 1. Your university may nominate the designated number of candidates who best satisfy the Scholarship's eligibility requirements (see section IV below).
 2. Please submit a list of nominated candidates with a recommended scholarship amount for each of them to HSBC no later than **10 February 2017**. Please refer to **Attachments B and C**.
 3. As scholarships will be awarded only to candidates who fulfil all selection criteria and are selected by the HSBC panel, there is no guarantee that all or any of the candidate(s) nominated will be invited to the interview or will receive an award.
 4. Shortlisted candidates will be invited to HSBC for a selection panel interview, to be held in March 2017. HSBC will notify universities in advance on the date, time and other details of the selection interview.
 5. Conditional offers will be made in April 2017 by HSBC to candidates who fulfil all selection criteria, who are recommended by their respective school, and are selected by the HSBC interview panel.
 6. Offers are finalised upon the formal admission by the intended overseas universities and an application to participate in the Hong Kong Young Ambassador Scheme (HKYAS). Please refer to www.yas.org.hk for more information about HKYAS. Prior written approval from HSBC should be sought should candidates choose to attend another similar programme before their departure from Hong Kong.
 7. Preference will be given to eligible students from disadvantaged backgrounds.
 8. The decision of HSBC / the Hongkong Bank Foundation in relation to the HSBC Overseas Scholarship shall be final.

II Value of scholarships

The maximum total value for each scholarship is **HKD300,000**.

The recommended scholarship amount for each scholar can only go towards (1) tuition fees and mandatory college fees, (2) a minimum economy return airfare, (3) reasonable room and board costs, books, and a small portion of living expenses and visa application fees.

However, the scholarship amount does not cover insurance, clothing expenses and other incidentals. Please refer to **Attachment D** for details.

III Approved bachelor degree disciplines

Students who are currently studying under any one of the following disciplines funded by the University Grants Committee may apply. To enable students to have more exposure in their fields of study, applicants will have the flexibility to major in a different discipline other than the one the applicant is currently studying while abroad. The discipline, however, will have to be listed in our approved bachelor degree courses listed as below.

All disciplines under architecture, business and economics, communication, computer science/information systems, construction and land use, dentistry, design, education, engineering, health care, hotel and tourism, law, medicine, science (basic and applied), social sciences, textiles, and arts subjects (linguistics and languages, translation, history, geography, fine arts and applied arts) and environment.

IV Eligibility

The Scholarship is open to non-final year full-time undergraduate students who meet the following requirements:

1. Hong Kong permanent residents with the right of abode in Hong Kong.
2. Minimum grade point average (GPA) score of 3.7 or above / first class honour / top 3% of class / distinction (or equivalent) in the first semester of the academic year 2016/17. Non-first year students should also have a minimum cumulative GPA score of 3.7 or above / first class honour / top 3% of class / distinction (or equivalent) in the academic year 2015/16.
3. Well-rounded, participating in extra-curricular and community service activities.
4. No extensive experience of living or studying overseas.
5. Priority will be given to candidates who are in a financial situation that does not permit overseas study or extensive overseas travel.
6. Commitment to Hong Kong.
7. A minimum total TOEFL score of 90 (Internet-based test) with scores for individual sections not lower than 22 on listening, 17 on writing, 21 on reading, and 21 on speaking; **or** a minimum IELTS overall band score of 6.5, with no component below 6.0. This requirement is irrespective of the admission requirement of the intended overseas universities. All tests must have been taken on 10 February 2015 or later. Test results will have to be ready on or before 10 February 2017.

8. As scholarships will be awarded only to candidates who fulfil all selection criteria and are selected by the HSBC panel, there is no guarantee that all or any candidate(s) nominated will be invited for interview or will receive an award.

V Scholarship announcement/publicity

Draft copies of electronic communications, posters, leaflets, newsletters and press releases plus any other form of publicity materials related to the Scholarship should be submitted to HSBC for approval prior to their release or production. Please allow at least 10 work days for clearance.

We would appreciate that HSBC is acknowledged as the donor in all communications where possible and appropriate.

VI Application deadlines for 2017/18 scholarships

The following materials of recommended applicants should be submitted by your school on or before 10 February 2017 to HSBC. (An earlier deadline for students to submit information to your office is recommended judging from past experience in relation to students' overseas universities applications).

Please note that the following documents must be submitted **in soft copy by email to jennifer.w.iu@hsbc.com.hk**. Incomplete submission will not be processed.

1. A completed **Attachment B** listing the names of all applicants for 2017/18.
2. A completed **Attachment C** for all shortlisted candidates signed by both the candidates and by your school, supported by the following documents:
 - Completed University Recommendation Form (**Attachment E**).
 - Completed Student Undertaking Form (**Attachment F**)
 - Transcript for the first semester of the academic year 2016/17 (Non-first year students should also include their transcripts for year 2015/16)
 - TOEFL or IELTS transcript (test must be dated 10 February 2015 or later)

VII Individual scholarship value and payment method

Your school should recommend a scholarship amount with a **maximum of HKD300,000** for each candidate with the attached pro-forma summary sheet (**Attachment G**). The cost breakdown must be endorsed by your office on or before **10 February 2017**.

VIII Conditional offer

Conditional offers will be extended to candidates selected by the HSBC panel with endorsement by the Foundation in April 2017. These offers will be confirmed upon receipt of the following documents:

1. The official admission letter from the overseas university;
2. An application form to the Hong Kong Young Ambassador Scheme or a similar programme that HSBC has approved in writing;
3. A letter from your university confirming the number of credits that the student will take during his/her semester or year abroad. This submitted figure should be regarded as final. Costs of any additional credits taken during the academic year will not be covered;

4. Evidence from the overseas university outlining the duration of the academic year and information on the number of courses/credits that a visiting or full-time overseas student should take.
5. A completed pro-forma summary sheet (**Attachment G**), providing a final cost breakdown that is reviewed by your university.

HSBC will compare cost information received from other scholars who study in the same university or country. The value of the scholarship award may differ from the recommended sum put forward. All candidates are reminded to provide an accurate projection of expenses before they submit the cost breakdown. The scholarship amount will be paid upon approval by HSBC. Please allow at least 14 working days for processing of payment.

The Hongkong Bank Foundation
September 2016

HSBC Overseas Scholarship 2017/18: LIST OF OVERSEAS UNIVERSITIES

IMPORTANT: HSBC does not have any arrangements with the below listed universities whereby HSBC Scholars will be guaranteed admission. Students are advised to pay the closest attention to application procedures and time line to secure acceptance independent of HSBC.

Australia

Australian National University
Monash University
University of Adelaide
University of Melbourne
University of New South Wales
University of Queensland
University of Sydney

Canada

Dalhousie University
McGill University
McMaster University
Simon Fraser University
University of Alberta
University of British Columbia
University of Montreal
University of Toronto
University of Victoria

France

Ecole Normale Supérieure, Paris
Ecole Polytechnique
ENS de Lyon
Pierre and Marie Curie Université

New Zealand

University of Auckland

Germany

Bielefeld University
Eberhard Karls University, Tübingen
Humboldt University of Berlin
Johann Wolfgang Goethe University Frankfurt am Main
Karlsruhe Institute of Technology
Ruprecht Karl University of Heidelberg
RWTH Aachen of Munich
Technical University of Munich
University of Bonn
University of Freiburg
University of Göttingen
University of Konstanz
University of Munich
University of Würzburg

Netherlands

Delft University of Technology
Eindhoven University of Technology
Erasmus University Rotterdam
Leiden University
University of Amsterdam
University of Groningen
University of Twente
Utrecht University
VU University Amsterdam
Wageningen University and Research Center

UK/Ireland

Lancaster University
London School of Economics & Political Science

USA

Arizona State University
Boston College
Boston University
Brown University
California Institute of Technology
Carnegie Mellon University
Case Western Reserve University
Columbia University
Cornell University
Dartmouth College
Drexel University
Duke University
Emory University
George Washington University
Georgetown University
Georgia Institute of Technology
Harvard University
Indiana University
Iowa State University
Johns Hopkins University
Kent State University
Massachusetts Institute of Technology
Medical College of Georgia
Michigan State University
New York University
Northwestern University
Ohio State University
Princeton University
Purdue University
Rensselaer Polytechnic Institute
Rice University
Stanford University
Stony Brook University
Tufts University
University of Arizona
University of California, Berkeley
University of California, Davis
University of California, Irvine
University of California, Los Angeles
University of California, Riverside
University of California, San Diego
University of California, Santa Barbara
University of California, Santa Cruz
University of Chicago
University of Cincinnati
University of Colorado
University of Delaware
University of Hawaii
University of Illinois – Chicago
University of Illinois – Urbana -Champaign
University of Iowa
University of Maryland College Park
University of Massachusetts
University of Michigan

PUBLIC

Newcastle University
University of Aberdeen
University of Birmingham
University of Bristol
University of Cambridge
University of Dundee
University of Durham
University of Edinburgh
University of Exeter
University of Glasgow
University of Leeds
University of Liverpool
University of London (Birkbeck , Imperial College,
King's College, Queen Mary, University College,
Royal Holloway)
University of Manchester
University of Nottingham
University of Oxford
University of Sheffield
University of Southampton
University of St Andrews
University of Sussex
University of York
Sweden
Karolinska Institute
Lund University
Royal Institute of Technology
Stockholm University
Swedish University of Agricultural Sciences
Uppsala University

University of Minnesota
University of North Carolina, Chapel Hill
University of Notre Dame
University of Pennsylvania
University of Pittsburgh
University of Southern California
University of Utah
University of Virginia
University of Washington
University of Wisconsin
Vanderbilt University
Wake Forest University
Washington University Saint Louis
William & Mary
Yale University
Yeshiva University
Switzerland
École Polytechnique Federale of Lausanne
Swiss Federal Institute of Technology Zurich
University of Basel
University of Geneva
University of Lausanne
University of Zurich
Rest of Europe
Aarhus Univeresity (Denmark)
Catholic University of Leuven (Belgium)
Ghent University (Belgium)
Bocconi University (Bologna, Italy)
Erasmus University (Netherlands)
Pompeu Fabra University (Spain)
Technical University of Denmark
University of Barcelona (Spain)
University of Bergen (Norway)
University of Copenhagen
University of Helsinki (Finland)
University of Innsbruck (Austria)
University of Vienna (Austria)

GUIDELINES ON HOW TO CALCULATE AN OVERSEAS SCHOLARSHIP AWARD AMOUNT

*The university/institution will be responsible for authenticating the recommended scholarship amount

CATEGORY	TYPE OF EXPENSE	ELIGIBLE?	REMARKS
Tuition	Tuition fees	YES	Must be supported by evidence from the overseas university outlining the duration of the academic year and confirming the number of credits that the student will take during his/her one year or one semester abroad. The information provided will be regarded as final and costs of any additional credits taken during the academic year will not be covered.
	Subscriptions, student association fees, registration fees	YES	The following two conditions must be met: (1) fees are mandatory; (2) fees are non-refundable
Room & board / Accommodation / Meals	Room	YES	The student should opt for shared/ the most basic on-campus accommodation. If on-campus accommodation is not available, the overseas university should recommend an alternate arrangement and provide an estimate of the associated costs. The period covered is the duration of the academic year (or the single semester if applicable). This can include any breaks and holidays that occur during the academic year (or semester if applicable). If the student is required to attend a mandatory orientation prior to the academic year or semester, room costs for that period (as recommended by the overseas university) is also eligible.
	Board	YES	The student should opt for campus residence that provides full catering service. If this is not possible, the overseas university should recommend an alternate arrangement and provide an estimate of meal costs. If more than one meal plans are offered, the student may opt for the most comprehensive plan.
Books & other supplies	Books, supplies and stationery	YES	The overseas university should recommend an amount for the cost of these items.
	Lab/ studio fees; apparatus; uniform	YES	Eligible if recommended by the overseas university and required by the student's degree course.
Living/ personal expenses	Laundry	YES	For coin-operated machines only.
	Police registration fee	YES	Eligible only if mandatory
	Energy charges	YES	Eligible only if the student lives off-campus or if charges are not included in room costs.
	Transportation	YES	For public transportation and travel to and from university during school days. Travelling costs associated with mandatory clinical placement(s) are eligible.
	Telephone charges	NO	
	Internet charges	YES	Includes installation and rental charges only depending on accommodation.
	Social functions and entertainment	NO	
	Sight seeing and personal travel	NO	
Deposit fees	NO		

	Insurance (travel, medical, dental, or personal possession)	NO	
	Personal hygiene, toiletries & cleaning materials	NO	
	TV rental and license/ cable costs	NO	
	Clothes	NO	
	Cultural programmes / student events	NO	
	Owning/ renting a vehicle	NO	
Airfare	Economy return airfare	YES	For a minimum economy return airfare. The student should request the least expensive routing. Must be supported by three quotations from different travel agents. Include at least two different carriers and indicate the expected date of departure from Hong Kong. Inclusive of any applicable government and airport taxes and security levy.
Miscellaneous	Other student fees not indicated as compulsory	NO	
	Student visa application fees	YES	

September 2016

The data collected will be kept confidential and used by the Hongkong Bank Foundation/HSBC to process the scholarship application.

**HSBC OVERSEAS SCHOLARSHIP 2017/18
STUDENT UNDERTAKING FORM**

To be completed by applicant and guarantor/s

To: _____
(name of university in Hong Kong)

In consideration of your awarding to me HSBC Overseas Scholarship, I, _____,
(name in English)

_____, the undersigned, do hereby declare that the information I have submitted to the
(name in Chinese)

_____ and _____
(name of university in Hong Kong) *(name of university outside Hong Kong)*

is accurate and I have no overseas residency / extensive studying experience.

In addition, I understand that the Scholarship will go towards tuition fees, a minimum economy return airfare, reasonable room and board costs, books and a small portion of living expenses, and I agree to:

- 1) Abide by the policies and requirements of both the local and overseas universities;
- 2) **Participate in and complete the Hong Kong Young Ambassador Scheme**, a three-week full-time summer programme from mid-July to early August, organised by the Hong Kong Federation of Youth Groups and to act as a goodwill ambassador for Hong Kong while abroad, *or* participate in an alternate programme similar to the Hong Kong Young Ambassador Scheme, with prior written approval from HSBC; and
- 3) Participate actively in campus life and the community while overseas.

Signed by

(Applicant)

In the presence of

(Signature of Witness)
(must be different from Guarantor)

Name: _____

Address: _____

Date: _____

To be completed by Guarantor/s

In consideration of your accepting the above Undertaking from the applicant for the purposes stated thereon, I/we, the undersigned, hereby guarantee the due performance by the applicant of the Undertaking.

(Signature of Guarantor/s)

Name/s: _____

Relationship: _____

Address: _____

Date: _____

HSBC Overseas Scholarship 2017/18

Name of student:

Name of home university:

Name of overseas university:

Faculty/department:

Length of study:

(commencement date / end date)

Date of departure:

Submission date:

Date of submission of this request

Expense	Name of foreign currency (¹ exchange rate)	HK\$	Remarks (reference to attached supporting materials; cost breakdown checked)
Tuition and fees (total number of credits to be taken: _____)	Amount recommended	Amount converted into HK\$	YES
Room & board / accommodation / food (total number of weeks overseas: _____)			YES
Books and other supplies			YES
Eligible personal expenses (Please refer to Attachment B – guidelines)			YES
Lowest return air ticket			YES
Other items			YES
Total expenses during the term of study	Add up the above amounts	Add up the above amounts	
Recommended Total Scholarship Amount (HKD): (To be completed by school office) ¹ Exchange rate should be obtained from http://www.hsbc.com.hk/1/2/hk/investments/mkt-info/fcy?pwscmd=cmd_init		Reviewed by : Name: Title: (With university official chop)	Signature

RESTRICTED

